Income and expenditure budget statement

/ / (dd/mm/year)

Name of event:

Name of organiser:

Representative:

We hereby report the income and expenditure budget of this event.

1. The applicant and organising body will be liable for any deficit which may occur.
2. This event is not for profit. If a surplus is generated, it will be used as follows. (Please tick the appropriate box)
   - □ It will be donated to a trusted charity, or to charitable works. (Charity to be donated to:)
   - □ It will be reserved for the next non-profit project to be held.
   - □ Other（Please describe specifically: ）

Income budget

(Please fill in recorded budget, donations, admission fees, grants etc.)

Item	Budget Amount	Calculation Breakdown	Breakdown Amount
Total	0		

Expenditure budget

(Please fill in venue costs, personnel expenses, moving expenses, other necessary expenses.)

Item	Budget Amount	Calculation Breakdown	Breakdown Amount
Total	0		

Balance:	0