Date: DD/MM/YYYY

Embassy of Japan in Malta

Applicant Organisation:

Address:

Representative:

Telephone Number:

Contact Person:

Summary Report

On DD/MM/YYYY, the Project approved for the 60th Anniversary of the Establishment of Diplomatic Relations between Japan and the Republic of Malta was completed.

The following is a summary of report of the event:

1. Name of Event:
2. Name of Organiser:
3. Name of Co-Organiser(s), Nominal Supporter(s):
4. Date of Event:
5. Place of Event:
6. Usage of Official Anniversary Logo (media type and record of usage):

*e.g., “Printed on brochure, used in poster”*

1. Summary of Event:

*In the case of charity projects, please also indicate the organisation, project, etc. to which the donation was made and the use to which the donation will be put.*

1. Surplus or Deficiency of Budget:

*If a surplus or shortfall arose, kindly state how it was used (in case of surplus) or covered (in case of shortfall).*

1. Remarks: