

# Application Procedures for Multiple Visa for Nationals of Kingdom of Saudi Arabia for Business Purpose, and Cultural or Intellectual Figures

\* see page 3 for Individual with considerable financial capacity

The following is an outline of application procedures for nationals of Kingdom of Saudi Arabia who wish to apply for a multiple-entry visa for business purpose, and for cultural or intellectual figures (period of stay: 15, 30, or 90 days, visa validity: 1, 3, 5 years, changes of this time are underlined). The visa is for the purpose of business affairs for the first visit, but from the second visit it is possible to use as tourist or visiting to relatives/ acquaintances as well. But it is not permitted to perform activities to undertake revenue generating business operations or activities to receive remuneration.

## • Eligibility for Applicant

### 1 Applicant with business purpose

Applicant who is applicable to one of the following categories and his/her spouse or children

- (1) A regular employee of a public (government) enterprise
- (2) An employee of a private company which is listed on the stock exchange (including Japan and third countries)
- (3) A regular employee of a Japanese-affiliated company which is a member of the Japan Chamber of Commerce and has a management base in Japan
- (4) A regular employee of a joint venture company, a subsidiary company or a branch office of a company which is listed on the stock exchange (including Japan and the third countries)
- (5) A regular employee of a private company with constant business transactions with a Japanese company which is listed on the stock exchange
- (6) A regular employee with more than three travel records to Japan for business purpose in the last year
- (7) A regular employee with ten travel records to Japan for business purpose in the last three years

### 2 Applicants for cultural or intellectual figures etc.

Applicant who is applicable to one of the following categories and his/her spouse or children

- (1) An artist (Fine Art, Literary Art, Music, Stage Play, Dance etc.) , a specialist in humanities (Literature, Law, Economics etc.), or a scientist (Technology, Medicine etc.) who has relevant accomplishments
- (2) A lawyer, certified public accountant, patent attorney, judicial scrivener, notary, medical doctor who has a national or international qualification and actually working as the same position.
- (3) An amateur sports player who has relevant accomplishments
- (4) A full-time professor, assistant professor, or lecturer of a university or a college
- (5) A director or higher post of a national or public research institution or a museum
- (6) A Diet member, government official, local assemblyman, local government official

## • Necessary Documents to Submit

If necessary, we might ask for additional documents apart from the documents mentioned below.

Business purpose attending meetings, business liaison, business consultations, contract signing, after-sale services, advertising, market research, etc.	Cultural or Intellectual figures cultural exchange, exchange between municipalities, sports exchange, academic exchange, participation in meetings or academic conference, etc.
<input type="checkbox"/> Passport <input type="checkbox"/> Visa application form (with photo) <input type="checkbox"/> Employment certificate including salary, tenure, and position <input type="checkbox"/> Documents to prove the applicant is qualify for one of the categories abovementioned 1(1)~(7) ※(if qualifying for abovementioned 1(6)(7) ) current or old passport that shows Japanese	<input type="checkbox"/> Passport <input type="checkbox"/> Visa application form (with photo) <input type="checkbox"/> Documents to prove the applicant is qualify for one of the categories abovementioned 2(1)~ (6) (employment certificate including salary, tenure, and positon etc.) <input type="checkbox"/> A letter of explanation stating the reason of applying for the multiple visa

<ul style="list-style-type: none"><li>□ temporary visitor visas as well as entry stamps in the past</li><li>□ A letter of explanation stating the reason of applying for the multiple visa (letter of mission or travel requisition by employer, etc.)</li><li>□ Documents to prove kinship<ul style="list-style-type: none"><li>※(if applying separately from the applicant) a copy of his/her passport (pages of identification and Japanese multiple visa)</li></ul></li></ul>	<ul style="list-style-type: none"><li>□ Documents to prove kinship<ul style="list-style-type: none"><li>※(if applying separately from the applicant) a copy of his/her passport (pages of identification and Japanese multiple visa)</li></ul></li></ul>
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※ Please note that we may issue a single-entry visa after visa examination.

# **Application Procedures for Multiple Visa for Nationals of Kingdom of Saudi Arabia for Individual with considerable financial capacity**

The following is an outline of application procedures for nationals of Kingdom of Saudi Arabia with considerable financial capacity who wish to apply for a multiple entry visa (period of stay: 90 days, validity: 3 years). It is not permitted to perform activities to undertake revenue generating business operations or activities to receive remuneration.

## **1. Eligibility**

- (1) Individual with considerable financial capacity
- (2) Family member of an individual mentioned in (1) above (spouse, immediate family within the second degree of kinship and siblings living in the same household (blood relatives and relatives by marriage) )
  - \*Application must be submitted with an individual mentioned in (1) above.
  - \*Application can be submitted separately, if an individual mentioned in (1) above already has a multiple entry visa.

## **2. Required Documents**

Additional documents may be required on a case-by-case basis during the screening process.

### **(1) Individual with considerable financial capacity**

- a. Visa Application form (with Photo)
- b. Passport (MRP/ e-passport in compliance with the ICAO standard only)
- c. Applicant's certificate of employment
- d. Documents proving applicant's financial capacity (e.g. bank statement (for the last 6 months), certificate of employment with salary and employment period, certificate of national pension \*Additional documents may be required on a case-by-case basis)
- e. Letter of Explanation for Multiple-Entry Visa
- f. (If applying from outside Saudi Arabia,) documents to prove applicant's lawful residence

### **(2) Family member of an individual mentioned in (1)**

- a. Visa Application form (with Photo)
- b. Passport (MRP/ e-passport in compliance with the ICAO standard only)
- c. Documents to prove kinship (spouse, immediate family within the second degree of kinship and siblings living in the same household (blood relatives and relatives by marriage)) with an individual mentioned in (1)
  - \*When not applying with individual mentioned in (1), a copy of his/her multiple entry visa must also be submitted.
- d. (If applying from outside Saudi Arabia,) documents to prove applicant's lawful residence

\*Please note that single entry visa may be issued as a result of examination.