

Application Procedures for Multiple Entry Visas Nationals of Belarus, Kazakhstan, Kyrgyz, Moldova, Tajikistan, Turkmenistan and Uzbekistan

The following is an outline of application procedures of multiple-entry temporary visitor's visa (for a stay in Japan of up to 90 days) for such purposes below. The qualified multiple entry visa holders are permitted to enter Japan for the purpose of Tourism and visit relatives /acquaintances from the second visit.

In either case, it is not allowed to perform any activities to undertake revenue-generating business operations or activities to receive remuneration.

1. Applicants with business purpose (Period of stay 90days, Longest validity 5 years)

Persons that fulfil one of the following conditions (including technician or specialist)

- (1) A regular employee of public(government) enterprise
- (2) A regular employee of private company which is listed on the stock exchange(including Belarus, Kazakhstan, Kyrgyz, Moldova, Tajikistan, Turkmenistan, Uzbekistan and other countries and regions)
- (3) A regular employee of Japanese-affiliated company which is a member of the Japan Chamber of Commerce and has a management bases in Japan
- (4) A regular employee of venture company and subsidiary company or a branch office of a company which is listed on the stock exchange in Japan (including Belarus, Kazakhstan, Kyrgyz, Moldova, Tajikistan, Turkmenistan, Uzbekistan and other countries and regions)
- (5) A regular employee of a private company with constant business transactions with a Japanese company which is listed on the stock exchange in Japan
- (6) A regular employee with more than three travel records to Japan for business purpose in the last year. A regular employee with more than 10 travel records for business purpose in the last three years.

2. Applicants for cultural and intellectual figures, etc. (Period of stay 90days, Longest validity 5 years)

Persons who fulfil one of the following qualifications. It is not necessary to have any travel records to Japan.

- (1) An artist (Fine Art, Literary Art, Music, Stage Play, Dance etc.)
- (2) A specialist in humanities(Literature, Law, Economics etc.) or a scientist(Technology, Medicine etc.) who has relevant accomplishments
- (3) A lawyer, certified public accountant, patent attorney, judicial scrivener, notary, medical doctor who has a national or international qualification and actually working as the same position
- (4) An amateur sports player who has relevant accomplishments
- (5) A full-time professor, assistant professor, or lecturer of a university or a college
- (6) A director or higher post of a national or public research institution or a museum
- (7) A Diet member, government official, local assembly person, local government official

3. Spouse or Child of above 1 and 2.

【General Remarks】

1. Prior to a visa application, the applicant needs to prepare “Documents provided from Japan” listed on page 4, from an inviting person/guarantor. It is not examined the papers to the Japanese Embassy/Consulate-General or Ministry of Foreign Affairs in Japan from the inviting person/guarantor directly.
(Note 1) Since procedures for the visa application may take a considerable time, the documents should be prepared and sent to the visa applicant well in advance.
(Note 2) The inviting person/guarantor is recommended to keep a copy of the documents in case of further inquiry.
2. The visa applicant needs to prepare a passport, two photos, two visa application forms and other necessary documents in addition to the above-mentioned documents. As the required documents vary depending on the local situation and the purpose of the visit, please contact the Embassy/Consulate-General with jurisdiction over the visa applicant's place of residence directly.

3. When all required documents are prepared, the visa applicant may submit the application at the Japanese Embassy/Consulate-General with jurisdiction over his/her place of residence. The application will not be accepted in Japan. The documents must be valid at the time of application and must be submitted within three months of their date of issue. Any documents submitted at the time of application will not to be returned to the applicant, with the exception of his/her passport.
4. The examination period is approximately one week, though it may vary depending on the details of the application. The applicant may be required to submit additional documents which are deemed necessary for the examination. The documents may be forwarded to the Ministry of Foreign Affairs in Tokyo in order to further examination if necessary.
5. There could be cases that applicants who fulfill the qualification above are issued no visa or only single entry visa due to other reasons.
6. The period of validity cannot be extended.

The submitted documents will be managed appropriately based on the Act on the Protection of Personnel Information.

Contact point for inquiries about visa application procedures and examination status

Inquiries about the reason for refusal of visa issuance are not accepted. .

(In Japan)

Foreign Residents Support Center (FRESC) MOFA Visa Information

Yotsuya Tower 13F, 1-6-1 Yotsuya, Shinjuku-ku, Tokyo, 160-0004 Navi-Dial: 0570-011000

(For some IP phones and calls from overseas, please call (+81) 3 5369 6577)

Monday to Friday, 09:00-17:00

(In Belarus, Kazakhstan, Kyrgyz, Moldova, Tajikistan, Turkmenistan, Uzbekistan)

- **The Japanese Embassy in Belarus** (Jurisdiction: Belarus)
TEL +375-17-203-6233 Website [The Japanese Embassy in Belarus Website](#)
- **The Japanese Embassy in Kazakhstan** (Jurisdiction: Kazakhstan)
TEL +7-717-297-7843 Website [The Japanese Embassy in Kazakhstan Website](#)
- **The Japanese Embassy in Kyrgyz** (Jurisdiction: Kyrgyzstan)
TEL +996-312-300-050 Website [The Japanese Embassy in Kyrgyz Website](#)
- **The Japanese Embassy in Moldova** (Jurisdiction: Moldova)
TEL +373-22-23-3380 Website [The Japanese Embassy in Moldova Website](#)
- **The Japanese Embassy in Tajikistan** (Jurisdiction: Tajikistan)
TEL +992-37-2275436 Website [The Japanese Embassy in Tajikistan Website](#)
- **The Japanese Embassy in Turkmenistan** (Jurisdiction: Turkmenistan)
TEL +993-12-477081 Website [The Japanese Embassy in Turkmenistan Website](#)
- **The Japanese Embassy in Uzbekistan** (Jurisdiction: Uzbekistan)
TEL +998-71-120-8060 Website [The Japanese Embassy in Uzbekistan Website](#)

[For other overseas diplomatic missions](#)

Lists of Basic Documents for Multiple-Entry “Temporary Visitor Visa” Application

	Applicants as business persons	Applicants for cultural & intellectual figures etc.
Purpose of Visit	Business affairs (business liaison, business consultation, contract signing, after-sales services, advertising, market research)	<ul style="list-style-type: none"> ◆ Cultural exchanges ◆ Exchanges between municipalities ◆ Sports exchanges Academic exchanges ◆ Participation in meetings/conferences
Documents to be submitted	<p>(Provided by visa applicant)</p> <p>(1) 2 visa application forms (2) 2 photos (3) Passport (4) Certificate of Employment, (Specified tenure period of current job, salary, job title) (5) Document of business trip order (6) Documents proving the applicant’s company who qualify under one of the following sub-categories</p> <p>① Government enterprises ② Companies listed on the stock exchange (including applicants’ home country and other countries and regions) ③ A Japanese company that is a member of the Japan Chamber of Commerce and has a management base in Japan ④ Joint corporations that co-invested with Japanese companies (as well as applicants’ home country and other countries and regions) that are listed on the stock exchange in Japan, and subsidiary companies or representative offices of those Japanese Companies ⑤ Companies that have continual transactions with Japanese companies that listed on the stock exchange in Japan ⑥ Document (passport) with certified travel record of visiting Japan for business reason at least 3 times in a past 1 year or 10 times in past 3 years .</p> <p>(7) Document explains the purpose of obtaining multiple-entry temporary visa (8) In the case of spouse or children accompanying, please submit additional documents clarifying their relationship such as Marriage certificate (for spouse) or Birth certificate (for children).</p> <p>(Note) Those whose spouse/parent (the prime applicant) has already been issued a visa under the same category, submit a copy of the issued visa.</p> <p>(Provided from Japan) Copies can be accepted as well. (Note 1)</p> <p>(1) Invitation Letter (2) Itinerary in Japan (Closest visit schedule is sufficient)</p>	<p>(Provided by visa applicant)</p> <p>(1) 2 visa application forms (2) 2 photos (3) Passport (4) Persons who fulfil one of the following qualifications.</p> <p>① Acclaimed artists in the area of fine art, folk art, music, theater, dance, etc. ② Distinguished scholars and researchers who have adequate achievements ③ Engaged expert of international or national qualified lawyer, certified public accountant, patent attorney, judicial scrivener, notary and national qualified doctor ④ Distinguished amateur athletes who have adequate records ⑤ University lecturers and above (as a full-time) ⑥ Employees of public research institutes and public museums , art museums and libraries (managers and above) ⑦ Members of Parliament, Government official, Local councilor, Local public servant,</p> <p>(5) Document explains the purpose of obtaining multiple-entry temporary visa (6) In the case of spouse or children accompanying, please submit additional documents clarifying their relationship such as Marriage certificate (for spouse) or Birth certificate (for children).</p> <p>(Note) Those whose spouse/parent (the prime applicant) has already been issued a visa under the same category, submit a copy of the issued visa.</p> <p>(Provided from Japan) Copies can be accepted as well. (Note 1)</p> <p>(1) Invitation Letter (2) Itinerary in Japan (Closest visit schedule is sufficient)</p>

(Note 1)The documents prepared in Japan can be accepted in copy formats as well. Meanwhile, if the Embassy, the Consulate-General or the Consular Office where you apply for a visa recognizes a need of detailed checks, it may request you to submit the originals.

(Note 2)As for nationals of Belarus, Kazakhstan, Kyrgyz, Moldova, Tajikistan, Turkmenistan and Uzbekistan who reside in the United

States, Canada, Australia, New Zealand, Austria, Belgium, Britain, Denmark, Finland, France, Germany, Iceland, Ireland, Italy, Luxembourg, Norway, the Netherlands, Portugal, Spain, Sweden, Switzerland and Singapore, please contact the nearest Japanese Embassies/Consulates-General about the documents.

(Note 3)The applicant may be required to submit additional documents which are deemed necessary for the examination.

Documents provided from Japan

1. Invitation Letter (See the “Invitation Letter (Multiple)” form (A4 size) on page 5.)

(Note 1)The letter should be addressed to the Ambassador or the Consul-General with jurisdiction over the visa applicant’s place of residence.

(Note 2) Column for the inviting person

Be sure to fill out the name of the company/organization as well as your title.

(Note 3) Column for visa applicants

Make sure the name is written in the Latin alphabet as it appears on his/her passport. When there are two or more visa applicants, write the details of the status of the representative applicant in the blank space and prepare a list of all applicants to be attached to this Letter. (See the “List of Visa Applicants” form (A4size) on page 6.)

(Note 4) Column for the purpose of the invitation

Describe the purpose of visit in detail and explain the specific activities planned in Japan. (Vague phrases such as just “business affairs” are not appropriate.)

(Note 5) Column for the background to the invitation

Describe details about the background to the invitation. If there is not enough space on the form, attach a separate sheet of paper and write “see attached sheet” in the column.

2. Itinerary in Japan (See the “Itinerary in Japan” form (A4 size) on page 7.)

(Note 1) Provide schedule information for the first planned visit to Japan.

(Note 2) Follow the form of “Itinerary in Japan (Example) [Business person] or [Intellectuals, etc.]” on page 8.

(Note 3) Explain the specific activities planned in Japan.

Invitation Letter(Multiple)

(Year) (Month) (Day)

To: (Ambassador/Consul-General) of Japan in

Inviting Person

(When an inviting person and a guarantor are the same, you may write "same as guarantor".)

Full name :

Address: 〒 -

Telephone number: () - (Extension) Fax number: ()

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[Fill in the following contact information when the company/organization is extending the invitation.]

Full name :

Telephone number: () - (Extension) Fax number:

() - Department/Division:

Visa Applicant

(The name must be written in the Latin alphabet as it appears on his/her passport. When there are two or more applicants, fill in the representative's status below, and attach a list of all applicants.)

Full name (in Latin alphabet) : (Male/Female)

(Number of additional applicants(if applicable):)

Date of birth: / / (Age:) (Year) /

(Month) / (Day) Nationality :

Occupation :

The purpose of inviting the above person(s) is as follows:

(If the space below is insufficient, use a separate sheet of paper to give a full explanation.)

(1) Purpose of the invitation

(2) Background to the invitation (Explain the background to this invitation in detail.)

(3) Relationship with the visa applicant(s)

(4) Reason for multiple visa application and Future schedule of visit to Japan

(Note)

◆ When a company/organization is extending an invitation, fill out the name of the company/organization as well as your title.

List of Visa Applicants

(Note) Be sure to write the name in the Latin alphabet as it appears on his/her passport.

[Visiting Relatives/Acquaintances]

Applicant 1 Full name : (Male • Female)
Date of birth : ____/____/____ (Age: ____)
(Year) / (Month) / (Day)
Nationality :
Occupation :
Relationship to the inviting person/guarantor :

Applicant 2 Full name : (Male • Female)
Date of birth : ____/____/____ (Age: ____)
(Year) / (Month) / (Day)
Nationality :
Occupation :
Relationship to the inviting person/guarantor :

Applicant 3 Full name : (Male • Female)
Date of birth : ____/____/____ (Age: ____)
(Year) / (Month) / (Day)
Nationality :
Occupation :
Relationship to the inviting person/guarantor :

[Short-term business affairs, etc.]

Applicant 1 Full name : (Male • Female)
Date of birth : ____/____/____ (Age: ____)
(Year) / (Month) / (Day)
Nationality :
Occupation :

Applicant 2 Full name : (Male • Female)
Date of birth : ____/____/____ (Age: ____)
(Year) / (Month) / (Day)
Nationality :
Occupation :

Applicant 3 Full name : (Male • Female)
Date of birth : ____/____/____ (Age: ____)
(Year) / (Month) / (Day)
Nationality :
Occupation :

Itinerary in Japan (Example)

- (1) Specify the date of arrival and departure, flights and airports/ports if already fixed.
- (2) Write the place of stay in detail. (If staying at hotel, write its name, address and phone number.)
- (3) The schedule of stay needs to be written for each day. If an activity continues on consecutive days, the format “(date) – (date)” is acceptable.

The schedule of stay in Japan of the visa applicant(s) is as follows:

[Short-term Business Affairs, etc.]

Date	Activity Plan	Contact	Accommodation
y/m/d	Arrive in _____ from _____ aboard flight _____	Cell phone (accompanying person: _____) Tel.	Name of hotel / accommodation Tel.
y/m/d	Business talks at _____ company	_____ company (contact person: _____) Tel.	Same as above
y/m/d	Visit _____ plant Move to another location by Shinkansen	Cell phone (accompanying person: _____) Tel.	Same as above
y/m/d	Preparations for returning to home country after sightseeing in _____	Cell phone (accompanying person: _____) Tel.	Same as above
y/m/d	Return home from _____ to _____ on flight _____		

[Visiting Acquaintances]

Date	Activity Plan	Contact	Accommodation
y/m/d	Arrive in _____ from _____ aboard flight _____	Name of inviting institution (Name of person responsible) Tel.	The inviting person's home Tel.
y/m/d	Attending a wedding reception at _____ Hall	Cell phone (accompanying person: _____) Tel.	Same as above
y/m/d	Visiting a person named _____ at _____ Hospital	Prefectural _____ Hospital Tel.	Same as above
y/m/d	Return home from _____ to _____ on flight _____		