

Guideline for Annual Progress Report of TICAD V

May, 2014

TICAD Joint Secretariat

1. Following the procedures of TICAD IV Follow-up, the Guideline for Annual Progress Report of TICAD V sets forth a review process of the progress in specific measures by both the African side and donors contained in the Implementation Matrix of Yokohama Action Plan 2013-2017 (hereinafter referred as “YAP”) at the Ministerial Meeting. The review will be made in the form of Annual Progress Report (hereinafter called “Report”) on the progress of the specific measures and reported in the Ministerial Meeting.
2. The Report is prepared and produced by the TICAD Joint Secretariat (hereinafter called “Secretariat”) in the following procedure. The Report is adopted at the Ministerial Meeting after the consultation of the Joint Monitoring Committee and the Senior Officials Meeting (SOM).
 - (1) The Secretariat will ask implementing bodies to submit a report in accordance with a template on one-year progress of their measures. Japan will compile reports on the progress of the specific measures by donors. The African Union Commission (AUC) will do the same on the progress of specific measures by the African side. The Secretariat will develop benchmarks and a template of the report and share with the implementing bodies in advance.
 - (2) The Secretariat will draft the Report based on the submitted reports. Taking advantage of their expertise, the Secretariat members will be assigned to draft the Report on each sector of YAP.
 - (3) The draft Report will be discussed at the Joint Monitoring Committee and the SOM. The draft Report will be presented to the Ministerial Meeting after necessary amendments by the Secretariat based on discussions.