

Today's media guidance is aiming at providing the press with information for preparation and planning.

Please do not quote from this information sheet and explanation at the guidance to write articles.

Media Guidance for Tokyo International Conference on African Development (TICAD) (28-30 May, 2008, in Yokohama)

18 April, 2008

TICAD Secretariat

Ministry of Foreign Affairs

1. Location



2. International Media Center (IMC)

1. Opening Hours

14:00, 27 May (Tue), 2008- 18:00, 30 May (Fri), 2008

2. Entrance to IMC

You need to be wearing TICAD Press ID to enter IMC.

If you hire drivers or messengers, those people also need Press IDs.

Metal detectors will be placed at the entrance of IMC.

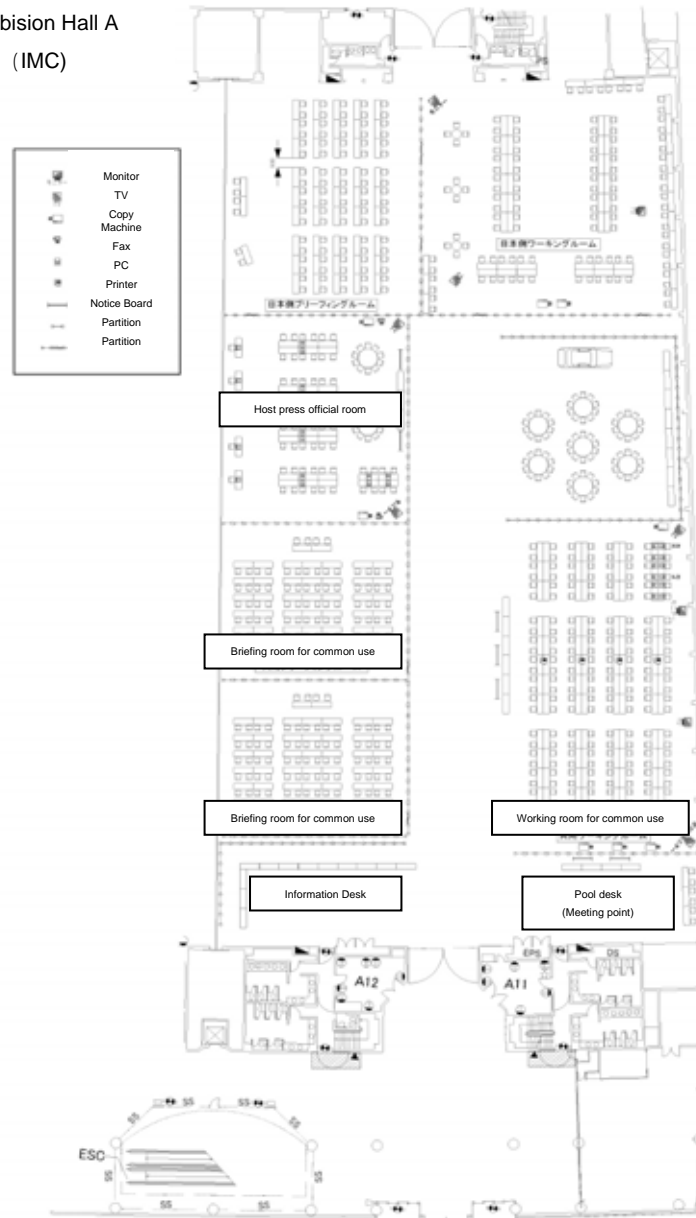
3. Cars

Arrangement of the registration of cars will be informed to you later.

Please be aware that not many parking spaces will be allocated for the press around Pacifico Yokohama.

3. Facilities in IMC

Exhibition Hall A
(IMC)



4. Schedule of TICAD

	Tuesday 27 May	Wednesday 28 May	Thursday 29 May	Friday 30 May
A M		8:30-9:00 Opening Session 9:00-10:00 Plenary 1 15 years of TICAD 10:00-12:00 Plenary 2-1 (1) Boosting Economic Growth	9:00-11:30 Breakout Sessions A. <u>Boosting Economic Growth</u> -Infrastructure -Trade & Investment -Agriculture B. <u>Ensuring “Human Security”: Achieving MDGs</u> -Community Development -Public Health -Education C. <u>Ensuring “Human Security”: Consolidation of Peace and Good Governance</u> -Consolidation of Peace/ Reconstruction -Conflict Prevention -Governance / Assistance for Democratization D. <u>Addressing Environmental Issues / Climate Change</u> -Mitigation / Improving Energy Access -Adaptation / Disaster Prevention -Water	9:00-10:00 Plenary 4 Report on Breakout Sessions 10:00-11:00 Closing Session Adoption of Yokohama Declaration and Announcement of Chair’s Summary Joint Press Conference
P M		14:00-16:00 Plenary 2-2 (2) Ensuring Human Security - Achieving MDGs - Consolidation of Peace and Good Governance 16:30-17:30 Plenary 2-3 (3) Addressing Environmental Issues / Climate Change	13:30-16:00 Plenary 3-1 Expanding Partnership (1) Asia-Africa Cooperation (2) Intra-Africa Cooperation (3) Private-Public Partnership 16:30-18:00 Plenary 3-2 Expanding Partnership (4) African Development Frontiers (5) Dialogue with Civil Society	
	Welcome Reception hosted by Minister for Foreign Affairs and Mayor of Yokohama City	Award Ceremony of Hideyo Noguchi Africa Prize		

5.1.Press Coverage

Coverage inside Session rooms is expected to be limited to pool TV cameras or photographers. Journalists can monitor sessions at the monitoring room (simultaneous translation in Japanese, English, French will be provided).

Pool media are required to wear pool cards besides their own Press IDs. How to distribute pool cards will be informed later.

The pool media must always be escorted by host press officials when covering sessions.

Details on coverage occasions and conditions will be notified as soon as they are settled.

5.2. Press Coverage

Host broadcast and host photos will not be provided.

We will not be able to provide International Broadcast Center. If you wish to send movies via satellite, please contact the person below well in advance.

Please note: you are required to pay transmission fee by cash and need to come to NHK located in Shibuya, Tokyo (approx. 30km from Yokohama). You also need to arrange the use of satellite transmission between Japan and your country in advance.

Ms Kazumi TAKEI, Senior Officer, International Planning and Broadcasting Department, NHK (Japan Broadcasting Corporation)

Address: 2-2-1 Jinnan, Shibuya-ku, Tokyo 150-8001, JAPAN

Tel: +81-(0)3-5455-2270 Fax: +81-(0)3-3481-1576

E-mail: takei.k-em@nhk.or.jp

If you would like to bring in equipments for Satellite News Gathering into Japan from abroad, you need to register in advance to the Ministry of Internal Affairs and Communications of Japan.

6.1. Press Accreditation

Accreditation form will be carried on MOFA's website on 21 April (Please click the TICAD banner on the top page).

Please fill in the form and send it to the Japanese Embassy that covers your country, attaching the copy of your passport , job certificate (ID issued by your company etc) and ID photo (3cmx4cm, colored).

The deadline of application is 7 May.

To find the embassy that covers your country, please refer to the embassy list, which is linked from accreditation web page.

If you are stationed in Japan, please send the form and attached documents to First Africa Division, MOFA.

Fax: 03-5501-8315

E-mail: ticad4accreditaion@mofa.go.jp

Once you are accredited, you will receive a confirmation letter. Please bring the confirmation letter and your passport to collect your TICAD Press ID. How to collect Press ID will be informed in due course.

6.2. Press Accreditation

You cannot apply for Press ID on the spot. Please be sure to complete accreditation in advance, following procedures explained above. Please be careful not to lose your Press ID, since Press IDs will not be re-issued.

Security around Pacifico Yokohama will be tightened during the Conference. Please make sure that your staff including drivers or messengers have Press IDs, if they would like to have access around the area.

7. Logistic Information

Please be reminded that, if you receive confirmation letter, you are not exempted from visa application to enter Japan. Please consult the embassy that covers your country for visa application procedures. Nor will you be exempted from obligation to provide your finger prints at the airport on arrival in Japan.

We will not arrange accommodations and vehicles for the press.

There are some paid restaurants and a convenience store inside the Exhibition Hall.

8. Enquiries

First Africa Division, Ministry of Foreign Affairs

Tel: 03 - 5501 - 8316

Fax: 03 - 5501 - 8315